

OFFICE OF THE PRINCIPAL  
**GOVERNMENT COLLEGE, SUNDARGARH**

No 2809

Date 21/10/24

**TENDER CALL NOTICE**  
**(For Lease of the College Canteen)**

Two bids sealed tenders are invited for lease of the College Canteen. Interested parties having valid GST Registration, PAN, Aadhaar can download the tender papers (both Technical Bid & Financial Bid) from the college website: [www.govtcollegesundargarh.ac.in](http://www.govtcollegesundargarh.ac.in) and submit by speed/register post/courier service so as to reach to **The Principal, Government College, Sundargarh -770002, Odisha**, or by hand in the College Counter on or before 26.10.2024.

- a. The last date for receive of tender papers is dated: 26.10.2024 at 04:00 P.M.
- b. The tenders will be opened in presence of all bidders or their representatives on dated 26.10.2024 at 5:00 P.M.
- c. Bids found incomplete in any respect will be cancelled.
- d. The undersigned reserves the rights to cancel the tender without assigning any reason thereof.

  
Principal

Government College, Sundargarh

HOW TO APPLY:

1. Download the tender papers (both Technical Bid & Financial Bid) and the Terms & Conditions from the College
2. Duly filled Technical Bid along with self-attested copies of required documents, duly signed terms and conditions and the duly filled Financial Bid should be sealed in separate covers duly **superscribed** and both the sealed covers are to be put in a bigger cover which cover also be sealed and duly **superscribed**. The bigger sealed cover should be submitted in the college counter by hand on or before the due date.
3. The Technical Bid must contain self-attested copy of following documents otherwise the tender will be cancelled.
  - a) Valid GST Registration Certificate
  - b) PAN
  - c) Aadhaar
4. Financial Bid should contain the price of various items to be provided.

## **TERMS AND CONDITIONS:**

1. The quoted price of Dry Foods such as Biscuits, Chocolates, soft drinks, Ice-cream, water bottle etc. and, must be at MRP or below the MRP.
2. All Bidders personally or their representative having authorization from the bidder (any one) should remain present at the time of opening of Bids with all the original documents of documents attached with the Technical Bid, failing which their tender will be cancelled.
3. The Bidders or Representatives should report in due time and remain present till the end.
4. Use of mobile phone is prohibited inside the Tender Opening Hall.
5. If lowest price has been quoted by 02 or more Firms then lottery will be done to finalize the tender and if any Firm quoted least feasible and visible price in maximum numbers of item, then priority shall be given to that particular Firm.
6. The Bidder found suitable in all respect has to deposit refundable (without interest) one time Caution Money of Rs.20,000/- (Rupees twenty thousand only) in the form of Bank Draft drawn in favour of The Principal, Government College, Sundargarh and payable at Sundargarh.
7. After deposit of Caution money and Food License certificate, work order will be issued and keys of Canteen will be handed over to the qualifying lease holder.
8. The Lease holder should submit a fresh Food License in the name & Place of "The College Canteen, Govt. College, Sundargarh -770002 in the Office within 07 days of getting work order failing which order of confirmation will be cancelled.
9. The Lease holder has to pay actual electricity bill every month as per consumption and submit the payment receipt in the College Office.
10. Any change in quoted price of listed Items must be approved by the Residential Committee of this Institute.
11. Students' satisfaction will be given priority.
12. The quality of food can be checked by the Committee members at any time and any deviation in this regard will not be considered.
13. No Child Labour should be engaged as per Labour Law.
14. All garbage is to be dumped properly in the dustbin and handed over to Municipality Garbage Vehicle every day. The Municipality fee will be borne by the Lease holder.
15. Canteen, its' kitchen and surroundings must be clean and hygienic. As far as possible eco-friendly packages should be used.
16. The lease is valid for two academic session from the date of issue of work order. Thereafter lease may be renewed or a fresh tender may be called.
17. If the lease holder wants to close the Canteen for more than 07 days, he/she has to take prior permission from the College authority.
18. If the lease holder closes the Canteen for more than 07 days without the permission of the College authority then, his/ her lease will be treated as cancelled and the caution money which he/she deposited will be forfeited.
19. The Bidder found suitable has to sign another agreement regarding management of Canteen before issue of work order.
20. Visit College website for further information from time to time.

**Technical Bid**

1. Name of Bidder/ Firm:

2. Mobile No

3. Address (Present)

Permanent

4. Food License Number (Attach Copy):

Valid up to:

5. GST Registration Number (Attach Copy):

6. PAN (Attach Copy)

7. Aadhaar Number (Attach Copy)



Signature of Bidder

### Financial Bid

|    | Items                                | Quantity        | Quoted Price (Rs.) |
|----|--------------------------------------|-----------------|--------------------|
| 1  | TEA                                  | 50ML            |                    |
| 2  | TEA                                  | 100ML           |                    |
| 3  | COFFEE                               | 50ML            |                    |
| 4  | COFFEE                               | 100ML           |                    |
| 5  | BADA                                 | 1PC (40GM)      |                    |
| 6  | SAMOSAS                              | 1PC (40GM)      |                    |
| 7  | PIYAJI                               | 1PC (40GM)      |                    |
| 8  | ALOO CHUP                            | 1PC (40GM)      |                    |
| 9  | PAKODI (VEG)                         | 1PLATE (100GM)  |                    |
| 10 | IDLI WITH SAMBER & CHATNI            | 1PC (30GM)      |                    |
| 11 | PUDI                                 | 1PC (30GM)      |                    |
| 12 | JILABI                               | 1PC (40GM)      |                    |
| 13 | VEG. SANDWITCH                       | 1PC (50GM.)     |                    |
| 14 | UPAMA                                | 1PLATE. (200GM) |                    |
| 15 | DOSA (MASALA) WITH SAMBER AND CHATNI | 1PC (200GM)     |                    |
| 16 | EGG OMLATE                           | (SINGLE EGG)    |                    |
| 17 | EGG OMLATE                           | (DOUBLE EGG)    |                    |

|    | Items   | Quantity        | Quoted Price (Rs.) |
|----|---|-----------------|--------------------|
| 18 | BOILED EGG                                      | ONE             |                    |
| 19 | VEG. ROLL                                       | ONE (250GM)     |                    |
| 20 | EGG ROL   | ONE (250GM)     |                    |
| 21 | VEG. CHOWMIN                                    | 1PLATE (200GM)  |                    |
| 22 | EGG CHOWMIN                                     | 1PLATE (200GM)  |                    |
| 23 | MANCHURIAN                                      | 1PLATE (250GM)  |                    |
| 24 | PETTIS  | 1PC (200GM)     |                    |
| 25 | VEG. MEAL (RICE, DAL, SABJI, BHAJA)             | 1 PLATE (600GM) |                    |
| 26 | FISH MEAL [RICE, DAL, FISH (1 PC.100GM), BHAJA] | 1 PLATE (600GM) |                    |
| 27 | CHICKEN MEA [RICE, DAL, CHICKEN (100GM), BHAJA] | 1PLATE (600GM)  |                    |
| 28 | EGG MEAL (RICE, DAL, SINGLE EGG, BHAJA)         | 1PLATE (600GM)  |                    |
| 29 | EGG MEAL (RICE, DAL, DOUBLE EGG, BHAJA)         | 1PLATE (700GM)  |                    |
| 30 | BISCUITS  | MRP/ BELOW MRP  |                    |
| 31 | CHOCOLATES                                      | MRP/ BELOW MRP  |                    |
| 32 | SOFT DRINKS                                     | MRP/BELOW MRP   |                    |
| 33 | ICE CREAM                                       | MRP/ BELOW MRP  |                    |
| 34 | DRINKING WATER BOTTLE                           | MRP/ BELOW MRP  |                    |

Signature of Bidder