

Minutes of IQAC meeting held on dt- 11/07/2020

A meeting of the IQAC was held on 11/07/2020 at 04:00PM in the IQAC room under the chairmanship of Dr. K.K. Dash, the Principal. The following members of the IQAC were present in the meeting.

1. Dr. S.K. Dash
2. Dr. L.R. Sahu
3. Dr. Smt K. Routray
4. Dr. B.B. Mallick
5. Sri A.B. Kumar
6. Sri B.K. Patel
7. Sri S. Hussain
8. Sri P.K. Bohidar

Handwritten notes and signatures:
Dash
11.07.20
HT 7/20
HT 7/20
HT 7/20

AGENDA

1. Preparatory measures for on-line teaching.
2. Preparing an action plan for smooth functioning of the institution in the wake of the Covid-19 situation.
3. Conduct of Webinars in view of the suspension of classes due to the Covid-19 pandemic.
4. Other matters if any.

RESOLUTIONS

1. It was decided to conduct online teaching for UG and PG classes through Google meet and Zoom platform.
2. It was decided to take necessary steps for smooth functioning of the institution as per Govt. order no.21891/HE dated 02.07.2020.
3. Due to the Covid-19 pandemic, it was decided to conduct Webinars instead of seminars.

ACTION TAKEN REPORT

1. A team was formed to identify the damaged and outdated library books following the Govt. guidelines vide notification no.21353 dated 27th July, 2018 for weeding out of the said books.
2. As a result of the Covid-19 pandemic, the regular class room teaching was suspended and as per Govt. order no. 21891/HE dated 02.07.2020, it was decided to start online teaching from 13th July, 2020.

Signature of Dr. K.K. Dash
Co-ordinator, IQAC

Signature of Principal
Principal

Minutes of IQAC meeting held on dt- 13/9/2020

A meeting of the IQAC was held on 13/09/2020 at 04:00PM in the IQAC room under the chairmanship of Dr. K.K. Dash, the Principal. The following members of the IQAC were present in the meeting.

1. Dr. S.K. Dash
2. Dr. L.R. Sahu
3. Dr. Smt K. Routray
4. Dr. B.B. Mallick
5. Sri A.B. Kumar
6. Sri B.K. Patel
7. Sri S. Hussain
8. Sri P.K. Bohidar
9. Sri Nata Kishore Mishra

Handwritten notes and signatures:
Dash
13.09.20
AB
13/9/20
B.K.
13-09-20

AGENDA

1. Online classes for the students.
2. Online examinations.
3. Admission into UG classes.

RESOLUTIONS

1. It was decided to conduct some doubt clearing classes online for the students with special attention towards the slow learners.
2. It was decided to conduct online examinations as per the notification of the University.
3. It was decided to conduct the admission process by following the covid protocol issued by the Govt.

ACTION TAKEN REPORT

1. Students' WhatsApp groups were formed department-wise for online teaching. The Time Table was also prepared and the online classes started from 13th July, 2020. As per Govt. letter no.20119/HE dated 19.06.2020, '25% Guided Student Self-study' (blended learning) in UG and PG classes was implemented.
2. Study materials to the students were shared in the form of soft copy of notes; text books/reference books/PPTs/recommended lectures through WhatsApp and e-mail for study at home.
3. A National Webinar was organized by the department of Teacher Education on 13th and 14th August, 2020 on the topic 'The Teaching-Learning Process and the Role of the Teacher'.
4. A National Webinar was organized by the Department Geology on 12th September 2020 on the topic 'Speciality of the Eastern Ghat Mountain Ranges'.
5. An International Webinar was conducted on 14th September, 2020 by the department of English on the topic 'Reflections on Contemporary literary Theory and Criticism'.
6. Roaster arrangement of staff members was made in view of the prevailing Covid-19 situation.

Handwritten signature of Dr. S.K. Dash

Co-ordinator, IQAC

Handwritten signature of Dr. K.K. Dash

Principal

Minutes of IQAC meeting held on dt- 07/02/2021

A meeting of the IQAC was held on 07/02/2021 at 04:00PM in the IQAC room under the chairmanship of Dr. S.K. Dash, the Principal. The following members of the IQAC were present in the meeting.

1. Dr. L.R. Sahu
2. Dr. Smt K. Routray
3. Dr. B.B. Mallick
4. Sri A.B. Kumar
5. Sri B.K. Patel
6. Dr. A.K. Jha
7. Dr. P. Sahu
8. Sri P.K. Bohidar
9. Sri S.S. Bohidar (Student) *Shilab Suman Bohidar*
10. Sri Nata Kishore Mishra

AGENDA

1. Discussion on AQAR (new) format from the session 2020-21.
2. Commencement of physical classes as per the Govt. order no.4961/HE dated 02.02.2021.
3. Alumni meeting.
4. Extension activities.
5. Academic Audit.

RESOLUTIONS

1. The AQAR (new) format was discussed and it was decided to prepare the AQAR as per the new format.
2. It was decided to conduct physical classes as per the Govt. order vide letter no.4961/HE dated 02.02.2021.
3. It was decided to connect the alumni with the institution more meaningfully with the institution.
4. It was decided to resume extension activities in the light of the waning covid pandemic.
5. It was decided to conduct an Academic and Administrative Audit for the academic year 2018-2.

ACTION TAKEN REPORT

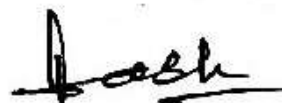
1. Online classes were held through online platforms.
2. For the online examinations, a student data base was created department wise. The question paper received from the University online was shared among the students by the HODs in their respective email-id/ WhatsApp group.
3. Admission to UG and PG classes were conducted by following the Covid protocol.

[Signature]
7-02-21
Co-ordinator, IQAC

[Signature]
Principal

Action Taken Report of IQAC Meeting for the Session 2020-21

1. A team was formed to identify the damaged and outdated library books following the Govt. guidelines vide notification no.21353 dated 27th July, 2018 for weeding out of the said books.
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3. Students' WhatsApp groups were formed department-wise for online teaching. The Time Table was also prepared and the online classes started from 13th July, 2020. As per Govt. letter no.20119/HE dated 19.06.2020, '25% Guided Student Self-study' (blended learning) in UG and PG classes was implemented.
4. Study materials to the students were shared in the form of soft copy of notes; text books/reference books/PPTs/recommended lectures through WhatsApp and e-mail for study at home.
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7. An International Webinar was conducted on 14th September, 2020 by the department of English on the topic 'Reflections on Contemporary literary Theory and Criticism'.
8. Roaster arrangement of staff members was made in view of the prevailing Covid-19 situation.
9. Online classes were held through online platforms.
10. For the online examinations, a student data base was created department wise. The question paper received from the University online was shared among the students by the HODs in their respective email-id/ WhatsApp group.
11. Admission to UG and PG classes were conducted by following the Covid protocol.



Principal