

**Minutes of IQAC meeting held on dt- 11/03/2017.**

A meeting of the IQAC was held on 11/03/2017 at 05:00PM in the IQAC room under the chairmanship of Mrs. J. Kindo, the Principal. The following members of the IQAC were present in the meeting.

1. Dr. K. K. Dash, Co-Ordinator
2. Dr. S.K. Patel, Member
3. Dr. R. Ota, Member
4. Dr. T. Patel, Member
5. Dr. S. K. Dash, Member
6. Dr. L.R. Sahu, Member
7. Sri. R. C. Patel, Administrative Official
8. Dr. P. Sahu, Industry Representative
9. Sri. Biswaranjan Hotta, Alumni Representative
10. Sri. Nata Kishore Mishra, NGO Representative
11. Jyotiranjana Giri ( Student)

**Agenda of the meeting**


1. Analysis and review of the 2<sup>nd</sup> cycle of NAAC Accreditation.
2. Conduct of seminars and extension activity.
3. Strengthening the feedback system.


**Resolutions**

1. It was decided to make a detailed analysis of the NAAC accreditation of this college.
2. It was decided to organize more events for empowering the girl students and the faculty of the college.
3. It was decided that feedback from parents, teachers and alumni will be collected.

**Action Taken Report**




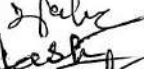
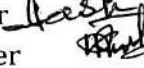
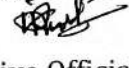

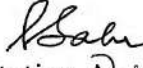
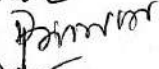
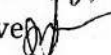
1. The NAAC peer team visited the Institution on 23/11/2016 for assessment and accreditation. All the necessary documents as required, were made available to the NAAC peer team and the College was accredited with B<sup>+</sup> status.
2. Feedback forms on teachers were collected from the students of different departments and it was analysed.
3. Field tour by the Dept. of Geology was conducted from 20.12.2016.
4. A Sem-fest in the form of seminar activity was organized by the Dept. of Geology on 18.02.2017.
5. Self-Defence training for girl students was conducted as a part of gender sensitization programme.

  
IQAC Co-ordinator

  
Principal 11 / 3 / 17

**Minutes of IQAC meeting held on dt- 13/12/2017.**

A meeting of the IQAC was held on 13/12/2017 at 04:00PM in the IQAC room under the chairmanship of Mrs. J. Kindo, the Principal. The following members of the IQAC were present in the meeting.

1. Dr. K. K. Dash, Co-Ordinator 
2. Dr. S.K. Patel, Member 
3. Dr. R. Ota, Member 
4. Dr. T. Patel, Member 
5. Dr. S. K. Dash, Member 
6. Dr. K. Routray, Member 
7. Sri.P.K.Bohidar, Administrative Official 
8. Dr. P. Sahu, Industry Representative 
9. Sri. Biswaranjan Hotta, Alumni Representative 
10. Sri. Nata Kishore Mishra, NGO Representative 

**AGENDA**

1. Feedback on teachers by students.
2. Financial support for organizing seminars and workshops.
3. Opening of PG course in Geology.
4. Conduct of Academic and Administrative Audit.


**RESOLUTIONS**

1. It was decided to collect feedback of teachers by students.
2. It was decided to provide financial support for organizing Seminars and workshops.
3. Decided to open PG course in Geology.
4. It was resolved to conduct an Academic and Administrative Audit for the session 2016-18.

**ACTION TAKEN REPORT**




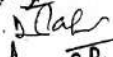
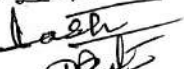




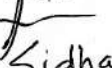
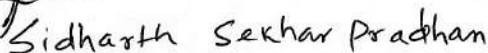
1. The induction programme was held at the Departmental level under the supervision of the respective HoDs.
2. The results of the Annual Examinations were studied and analysed. It was decided to place more focus on the weaknesses of poor performers and to rectify the same in the future.
3. A YRC training and blood donation camp was organized in the college from 27.10.2017 to 29.10.2017.
4. A meeting of the members of the teaching staff was convened on 2.11.2017 to encourage and motivate the teachers for writing research paper

  
IQAC Co-ordinator

  
Principal  
13/12/17

**Minutes of IQAC meeting held on dt- 27/3/2018.**

A meeting of the IQAC was held on 27/03/2018 at 04:00PM in the IQAC room under the chairmanship of Mrs. J. Kindo, the Principal. The following members of the IQAC were present in the meeting.

1. Dr. K. K. Dash, Co-Ordinator 
2. Dr. S.K. Patel, Member 
3. Dr. R. Ota, Member 
4. Dr. T. Patel, Member 
5. Dr. S. K. Dash, Member 
6. Dr. K. Routray, Member 
7. Sri.P.K.Bohidar,Administrative Official 
8. Dr. P. Sahu, Industry Representative 
9. Sri. Biswaranjan Hotta, Alumni Representative 
10. Sri. Nata Kishore Mishra,NGO Representative 
11. Sri Siddharth Sekhar Pradhan ( Student) 

**AGENDA**


1. Preparing a roadmap for the new Academic Session
2. Green initiatives for the College Campus
3. Discussion on conduct of Guest Faculty interview.
4. Other relevant matters if any.


**RESOLUTIONS**

1. It was decided to draw up detailed plans and programmes for the next academic session.
2. It was decided to initiate steps for a greener campus
- 3 It was decided to conduct Guest Faculty interview to fill vacant teaching posts.

**ACTION TAKEN REPORT**

1. Feedback on teachers and coverage of courses was collected from the students on **24.2.2018**.
2. An Invited Talk was organized by the Department of Geology on 07.02.2018. On this occasion , Sri. Sanat kumar N. , DFO, Bamra delivered a talk on the topic- Tiger Census technique and its Survey, Dr. B.K .Dixit, Retd. Scientist, Sericulture discussed the topic 'Perspectives on Sericulture'. While Sri. Birat Raja Pradhan, District VBD Consultant, Sundargarh Spoke on 'Vector borne diseases'
3. A sem-fest was organized by the department of Geology on climatology entitled 'Explore beyond the Horizon' on 19.3.2018.
4. Applied to the Department of Higher Education , Odisha for opening of PG course in Geology.

  
IQAC Co-ordinator

  
Principal  
27/3/18