



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	GOVERNMENT COLLEGE, SUNDARGARH
Name of the head of the Institution	DR KISHORE KUMAR DASH
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06622272240
Mobile no.	9437373925
Registered Email	govcolsng@gmail.com
Alternate Email	kkdash61@gmail.com
Address	GOVT COLLEGE SUNDARGARH RANGADHIPA SUNDARGARH 770002
City/Town	SUNDARGARH
State/UT	Orissa
Pincode	770002

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	DR SUDHIR KUMAR DASH
Phone no/Alternate Phone no.	06622272240
Mobile no.	9861316590
Registered Email	dashesudhikumar@gmail.com
Alternate Email	govcolsng@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://govtcollegesundargarh.ac.in/pdf/aqar2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://govtcollegesundargarh.ac.in/pdf/64c26fd2d40a1.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B+	2.55	2016	02-Dec-2016	01-Dec-2021
1	B	71.00	2005	28-Feb-2005	28-Feb-2010

6. Date of Establishment of IQAC	26-Jul-2010
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Guest faculties interviews were conducted for different department.	19-Jun-2019 2	26
Social outreach programme (Plantation Drive)	09-Jun-2019 1	59
A training programme for the non-teaching staff	03-Jul-2019 1	9
Alumni meet	11-Jul-2019 1	29
One day Awareness programme on 'Drug Abuse Prevention for college students	17-Aug-2019 1	148
To organise seminar and workshop	18-Sep-2019 1	78
Formation of integrity club an awareness campaign against Corruption in the Society	15-Nov-2019 1	54
To organise Gender Sensitisation Programme in terms of imparting training to girl students on self-defence.	19-Nov-2019 1	92
Career counseling to discuss the present job market and employment opportunities for the students.	30-Nov-2019 1	56
Khuel Jatra the Cultural Fest on the occasion of National Youth Day.	12-Jan-2020 1	1728

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	DMF	Central/ State Government	2019 365	497600
Institution	OHEPEE	World Bank	2019 1095	1600000
Institution	RUSA	Central/ State Government	2019 1825	10000000

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC played a major role in setting quality benchmarks with consistent work in guiding the institution regarding the following activities. • Conducted Seminars and workshop. • Organised Vigilance Awareness Week. • Organised Alumni meet. • Organised Career Counseling Programme. • Organised gender sensitization programme in the form of selfdefence training to girl students. • Conducted social outreach programme like, Vanmahotstav, FastAid training programme, Awareness programme on 'Drug Abuse Prevention for College Students'. • 'Khuel Jatra' the Cultural Fest, on the occasion of National Youth Day. • Organised invited talk and motivational talk.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Conduct of IQAC Meeting	Regular meetings of IQAC were held.
Self-Defence Training to Girl Students	Selfdefence Training organised in which 92 girl students benefited.
Strengthening the Alumni association	Alumni meet regularly conducted. An Alumni meet was conducted on 11th July, 2019.
Organisation of Seminar and workshop	A state level seminar was organised by English, Odia and Sanskrit department.
Preparation of Academic Calendar	The Academic calendar for the session was prepared and effectively executed.
Regular feedback from the stakeholders	For continuous up-gradation feedback was taken from the stakeholders like students, faculty, parents and alumni,

	the outcomes was analysed and suggestions were implemented for improvement and quality enhancement.
To encourage students to participate in cocurricular activities	Students participated in NSS, NCC, YRC, Annual Sport activities and other socio-cultural activities.
To organise career counseling programme	Successfully organised career counseling programme on 30th November, 2019.
Steps for eco-friendly campus	Campus cleaning, Vanmahotsav, Plantation Drives carried out as a measures towards eco-friendly campus.
Opening up of a Computer Lab with internet facility	A Computer Lab was opened on 20th February, 2019.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	27-May-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	This institution has various modules of MIS currently operational which are given below. ? For admission and academic management of the students, the SAMS software is the comprehensive tool through which student's admission data and post admission data has been captured. The entire admission process is digitized starting form inviting applications, selection, sending of intimation and taking admission. The Lokseva portal of Sambalpur University is used for student's enrolment, form fill up, entry of marks and publication of results. ? For office administration, HRMS and PIMS portals are in place. HRMS is the repository of all the service records of the employees of the institution. Through

HRMS, and employee can apply for leave, loan and submit his Performance Appraisal (PAR). The HRMS software automatically prepares all account and register of an employee like service book, leave account, loan status, salary status etc. Through this software the pension paper of the employee is also prepared on attaining superannuation. ? For transaction of all financial details like salary and arrear bills are prepared through IFMS.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

This institution is affiliated to Sambalpur University. Hence, as far as the course curriculum is concerned, the role of this institution is limited to being suggestive in nature. The curriculum for UG is as per CBCS pattern and for PG, it is designed by Sambalpur University in which some of the senior faculty of this institution are members in the BoS and Academic Council of the University. The institution has a mechanism for a well planned curriculum delivery. It follows an Academic Calendar as per the guidelines of the Department of Higher Education for its students to improve the teaching-learning process and complete the academic assignment in a time-bound manner. The institution also prepares a time table as per the syllabus based on CBCS pattern. The time table is prepared by the OIC, time table and circulated to the HODs of different departments for managing the classes as per the schedule. The time table comprises periods for theory classes, practical classes and seminar classes for both UG and PG students. Classes are taken by the faculty members by using LCD projectors, PPT presentation, problem-solving methods, distribution of study materials and handouts. Students are also encouraged to prepare projects and seminar papers for departmental seminars as well as project presentation. In order to have a conducive atmosphere and holistic academic environment, proctorial classes are also conducted for slow learners.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	Nil	00	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting	Programme Specialization	Date of implementation of
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CBCS		CBCS/Elective Course System
BA	Hons	01/06/2019
BSc	Hons	01/06/2019
BCom	Hons	01/06/2019
MA	Master	01/06/2019
MSc	Master	01/06/2019
BEd	Teacher Education	01/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Environmental Education (AECC)	01/07/2019	260
SECC-I (Communicative English)	01/07/2019	260
SECC-II (Quantitative and Logical Thinking)	01/07/2019	260
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Hons	126
BEd	Education	50
BSc	Master	117
MA	Master	88
MSc	Hons	64
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback was obtained from various stakeholders such as students, parents and alumni about the curricular aspects of every semester in a systematic form.

After a detailed analysis of the feedback by the HODs in consultation with the IQAC, the suggestions were implemented as far as possible. Faculty feedback was collected from the students and analysed to address the concerns and problem areas in an effective way in order to bridge the student-teacher gap effectively. The feedback was shared individually with the faculty members and they were informed about their areas of strength and weakness and thus to work on specific areas for self-improvement. The feedback received from the alumni regarding curricular aspects and infrastructure facilities were incorporated as far as possible. The entire process was followed with a view to maintaining transparency and accountability on the part of the College Administration.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Hons	224	2273	203
BSc	Hons	128	2263	120
BCom	Hons	96	641	93
MA	Master	112	261	84
MSc	Master	64	210	64
BEEd	Teacher Education	50	818	50

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1276	304	51	0	51

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
51	36	75	6	3	2

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution follows a proctorial system of mentoring to help undergraduate and post graduate students understand the challenges and opportunities present in the institution and develop a smooth transition to campus life. The mentoring system aims to achieve the following objectives. 1. To bridge the gap between the students and the teachers. 2. To identify the problems of the students and redress the same. 3. To reduce the student

drop-out ratio. 4. To focus on the academically weak students and help them cope with academic and personal problems. 5. To ensure regularity and punctuality of students through counseling sessions. 6. To proactively try to identify problems of general students and bring them to the notice of the authorities concerned. Each proctor is assigned a group of 16-20 students who would become his/her protees. The proctor is always ready to help the protees overcome any problems (academic or personal) in an advisory role and acts as a responsible role model. The proctor also tries to make the protees independent and self-reliant. Regular proctorial classes are taken by the proctors of each department to improve the academic and personal problems of the protees.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1680	51	1:33

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
51	19	32	32	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NA	Nil	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Hons	Final Year	03/10/2020	20/10/2020
BSc	Hons	Final Year	30/09/2020	20/10/2020
BCom	Hons	Final Year	03/10/2020	20/10/2020
MA	Master	Final Year	05/10/2020	03/11/2020
MSc	Master	Final year	05/10/2020	03/11/2020
BEEd	Teacher Education	Final Year	07/10/2020	21/12/2021
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The internal evaluation system is an important mechanism to assess the academic performance of the students on a continuous basis. The department of Geology, Education and Teacher Education have internship programme to assess their practical knowledge in these areas. Some PG departments have project work and dissertation paper to assess their knowledge as well the inclination towards research work. Some UG departments have also project work for the student as an option in the syllabus. All the departments conduct departmental seminars on a weekly basis to judge the oral presentation skill of their students. The

departments like Geology, Botany, Zoology and History have field tours to gain practical knowledge about their subjects to complement the theoretical aspects of learning. Mid-term internal examinations are conducted for 15 marks in practical subjects and 20 marks in non-practical subjects. These marks are reflected in the mark sheet of the end-term examinations. Special focus is given to academically disadvantaged group of students, especially the slow learners.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

This institution adheres to the academic calendar as issued by the Department of Higher Education, Govt. of Odisha as per CMS (Common Minimum Standard) guidelines. The academic calendar pertains to Admission, Examinations and other Curricular and Co-curricular activities. It is mandatory on the part of the students and staff to follow the academic calendar to complete the academic activities. As this institution is affiliated to Sambalpur University, the examination schedule prepared by the university is incorporated in the Academic Calendar. However, the institution prepares its own academic calendar for various programs which follow the guidelines, academic schedule and examination schedule of the higher authorities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://govtcollegesundargarh.ac.in/pdf/64b11a63f2a0d.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ECOOONOMICS , EDUCATION, ENGLISH, HISTORY, ODIA, POL. SCIENCE, SANSKRIT	BA	HONS	158	117	74
PHYSICS, CHEMISTRY, MATHEMATICS, BOTANY, GEOLOGY, ZOOLOGY	BSc	HONS	113	99	87.61
ECONOMICS, HISTORY, ODIA, POL. SCIENCE	MA	MASTER	62	41	66.12
BOTANY, CHEMISTRY, ZOOLOGY	MSc	MASTER	56	48	85.71
COMMERCE	BCom	HONS	21	16	76.19

[View Uploaded File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the

questionnaire) (results and details be provided as weblink)

<https://govtcollegesundargarh.ac.in/pdf/64c2729bb0ddb.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	NA	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
STATE LEVEL SEMINAR ON COMPANIES ACT 2013	COMMERCE	25/01/2020
NARRATION, NARRATIVE AND NARRATOLOGY : CHANGING PERSPECTIVES THROUGH THE OTHER LENS	ENGLISH, ODISIA AND SANSKRIT	18/09/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	ENGLISH	1	00
National	SANSKRIT1	1	00
View Uploaded File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ENGLISH	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Null	0	NA	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Null	0	0	NA
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	2	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
PLANTATION DRIVE	NSS, YRC	8	98
INTERNATIONAL YOGA DAY	COLLEGE	10	46
VANMAHOSTAV	NSS, YRC AND NCC	9	87
TRAINING ON DISASTER MANAGEMENT	NDRF	22	223
AWARENESS PROGRAMME ON DRUG ABUSE	COLLEGE	18	203
VIGILANCE AWARENESS WEEK	YRC, NSS AND NCC	11	68
AWARENESS CAMPAIGN AGAINST CORRUPTION	COLLEGE	6	77
SELF-DEFENCE	COLLEGE	5	217

TRAINING FOR GIRL STUDENTS			
FIRST-AID TRAINING PROGRAMME	YRC	4	66
KHUEL JATRA THE CULTURAL FEST ON THE OCCASION OF NATIONAL YOUTH DAY	COLLEGE	45	987
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
TRAINING ON DISASTER MANAGEMENT	COLLEGE AND NDRF	TRAINING ON DISASTER MANAGEMENT	22	223
VIGILANCE AWARENESS WEEK	COLLEGE AND VIGILANCE DEPARTMENT, SUNDARGAH	VIGILANCE AWARENESS WEEK	11	68
SELF-DEFENCE TRAINING FOR GIRL STUDENTS	DHE, GOVT. OF ODISHA	SELF-DEFENCE TRAINING FOR GIRL STUDENTS	5	217
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nil	Nil	00
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	NA	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12125100	1505065

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NA	Nil	NA	2023

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	66277	0	308	0	66585	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	81	3	3	3	3	3	6	2	0

Added	0	0	0	0	0	0	0	0	0
Total	81	3	3	3	3	3	6	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5.24	4.85	16	10.19

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

As the funding of the Institution is controlled by the State Govt., it depends upon the Govt. Sanction for all infrastructural projects. However, we also take the help of UGC/RUSA for extension of the existing infrastructure. The equipment for the laboratory, infrastructure of the class rooms are purchased from the grants received from RUSA and the Govt. by following the purchase rule laid down by the Finance Department, Govt. of Odisha. Repair and renovation of some class rooms and roof tops of the old college building was under taken through the RUSA fund. The college development fund is utilized for maintenance and repair for old furniture and electrical accessories. A multi-Gym facility has been installed through the OHEPEE fund. The College has two nos. of playgrounds of more than 8 acres each, one of which is in the back side of the college building and the other in front of the main gate, which is proposed to be converted to a mini stadium. The playgrounds are used for organizing sports activities and events. To keep pace with the changing environment, additional infrastructure is being added from time to time. The infrastructure is utilized to its fullest extent for achieving academic growth. We have also received grant for purchase of library books and laboratory equipment from the State Govt. every year which was utilized for the said purpose after getting requisition from the HODs of the different departments.

<https://govtcollegesundargarh.ac.in/pdf/64b6665b3802d.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	PMS	567	4023370
Financial Support from Other Sources			
a) National	NA	0	0

b) International	NA	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Self-Defence for girl students	19/11/2019	282	DHE GOVT. OF ODISHA
CAREER COUNSELLING	13/12/2019	137	INTERNAL
ENTREPRENEURSHIP DEVELOPMENT PROGRAMME	21/09/2019	212	TIE, BHUBANESWAR START UP ODISHA
CAREER COUNSELLING	08/11/2019	301	INTERNAL
International Yoga Day	21/06/2019	65	College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	CAREER COUNSELLING	0	137	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	NA	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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	higher education				
2020	9	BSc	Botany	Govt. College, Sundargarh	MSc
2020	4	BSc	Chemistry	G.M. University, S.U, Govt. Auto. Rkl,	MSc
2020	19	BSc	Geology	IIT Dhanbad, Kharaghpur, BBSR, NIT Rkl, D.U, B.H.U. & P.U	MSc
2020	7	BSc	Physics	G.M.U., Govt. Auto college Rkl, S.U.	MSc
2020	5	BSc	Zoology	G.M.U., Govt. Auto college Rkl, S.U.	MSc
2020	7	M.A	English, Economics	Sambalpur University, Govt Auto College Rkl	M.A
2020	17	B.A	Education, Odia, History	Sambalpur University, G.M.U., Govt. college, SNG, NOU, Govt. Auto College, Rkl	M.A
2020	11	B.A	Sanskrit, Political Science	Central Sanskrit Univ. Jammu, CSU Jaypur Rajasthan, L.S.N. Univ. New Delhi, G.M.U., OSSOU, S.U., Govt. College ,SNG	M.A & B.Ed
2020	4	B.Com	Commerce	Sambalpur University, Govt. Auto Rkl, G.M.U	M.Com
2020	3	BSc	Mathematics	Govt. Auto Rkl, G.M.U	MSc

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
GATE	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Athletic Meet	Institutional Level	151
Cultural Activities	Institutional Level	64
Debate, Essay writing, Quiz	Institutional Level	48
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NA	Nil	Nil	Nil	Nil	NA
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

A students' council has been functioning at Govt. College Sundargarh to work for safeguarding the interests of the students. An election is held every year to elect the office bearers of the council. After the college election, the Students' Union is formed with various office bearers. The students' representatives discharge the responsibilities of the various office bearer posts under the guidance and supervision of the OIC/VPs of different associations. The Students' Union takes active part in various extra-curricular activities ranging from different competitions to the Annual Day celebration. They also participate in the Annual Athletic Meet. The institution has NSS, NCC and YRC which take initiative on various activities and social outreach programmes. Various awareness campaigns such as Swatch Bharat Abhiyan, Vigilance Awareness week, Campus cleaning and Blood Donation Camp are some of the programmes organised by these units. A student representative is also included in the IQAC as a member on behalf of the student community of the college to ventilate the grievances of the students in the IQAC meetings. This institution also has an Alumni Association which is actively working for the overall development of the academic environment of the college. However, the Department of higher education has not declared the college student union election for the session 2019-20.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

122

5.4.3 – Alumni contribution during the year (in Rupees) :

5.4.4 – Meetings/activities organized by Alumni Association :

The alumni play a vital role in the progress and development of their alma maters with their knowledge ,experience and expertise.They form an important component of the developmental vision and process in an institution. The alumni members interact with the institution from time to time to share their ideas and vision and implementation of the same for the benefit of the students. Govt. College,Sundargarh has a functional alumni association with 122 members at present. The Association has been playing an important role to promote a close relationship between the institution and its alumni and among the alumni themselves.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The day-to-day functioning of academic activities of the institution is guided by the Common Minimum Standard (CMS) of Department of Higher Education, Govt. of Odisha. To help in the above mentioned areas, the Principal assigns charges to the Academic Bursar who supervises the academic activities of the college. For smooth running of the administrative affairs, the principal gives the charge to a senior faculty member as Administrative Bursar. Similarly, the charge of the Accounts Bursar is assigned to a faculty member with sound knowledge in the field of Accounts. The Accounts Bursar carries out the smooth functioning of the Accounts matters of the college. Besides the above duties, the senior faculty member of the department is given the charge of HOD who coordinates all the departmental affairs with students and the college Authority. Some faculty members are given the charges of OIC in exam section, Scholarship section and other sections. Some of them are given the charges of V.Ps in different students' associations. The college has a parent-teacher association and alumni association who are working actively for the overall development of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	This institution is affiliated to Sambalpur University so the course curriculum provided by the university has a little scope for enrichment but, some senior faculty members are the members of Board of Studies who take active part in the curriculum revision of the PG courses.
Teaching and Learning	The teaching-learning method is the one of the best form of student centric method. This institution facilitate the teaching-learning process by the use of power point presentations and the internet as far as possible along with

the traditional pedagogical methods with black boards and green boards. Some class rooms are equipped with LCD projectors to aid the teaching process. A language lab has been functioning to impart teaching of communicative English, Grammar and Linguistic skills to the students. Class seminars are held once a week by all departments as per the scheduled time specified in the Time Table. These seminars enable the students to develop critical thinking and analytical ability that expand their mental and intellectual horizon. Invited talks and lectures by prominent scholars and subject experts are arranged from time-to-time by different departments to acquaint the students with the latest development in their subjects. Field tours and internship programmes are arranged for imparting practical knowledge to the students in addition to their theoretical expertise. Some of the PG departments assign project work to the students for enhancing their research inclinations and capability.

Examination and Evaluation

Being a non-autonomous institution affiliated to Sambalpur University, this institution adheres to the examination schedule fixed by the University. The University also sets the question papers which are dispatched to the affiliated colleges for conduct of the examinations. Examination schedule is displayed in the student notice board. This institution follows continuous evaluation of the students by conducting surprise tests, mid-term tests, seminars and project work. The test scores are analysed to identify the problem areas of the students for taking up suitable remedial measures. The slow learners are given special emphasis and focus in order to help them improve their academic performance and catch up with the other advanced students of the class. The Internal Assessment tests help the students to improve their subject comprehension and scholastic performance. A question bank is prepared by different departments with relevant and probable questions for the benefit of the students.

Research and Development

The Departmental seminar activities and project work are conducted to give

	<p>impetus to research work for the students. The staff members are encouraged to pursue active research and publish research articles in reputed journals. Some of the staff members are pursuing their Ph.D.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The class room teaching is imparted to the students by the use of white boards, green boards, PPT presentation and LCD projectors. The library of the institution possesses nearly 65000 text and reference books to cater to the needs of the students. A language lab is functioning in the college for soft skill enhancement of the students. Some class rooms have LCD projector facility. It has also a ICT enabled smart class room and a Computer Lab with 60 Desktop computers with internet facility.</p>
<p>Human Resource Management</p>	<p>For Human Resource Management, a dedicated HRMS portal of GA department, govt. of Odisha is in place where all the data relating to the posting, joining and transfer of employees are available. The salary bills and all financial transactions made through the IFMS portal.</p>
<p>Admission of Students</p>	<p>Admission of students is done through e-Admission in the SAMS portal. For selection of honors subjects, a counseling session is conducted after completion of the admission process. With regard to PG courses, offline admission process is conducted.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Student Admission and Support</p>	<ul style="list-style-type: none"> • Online admission system for UG courses through SAMS portal. • e-prospectus giving details of the courses offered by the college. • e-issuance of Identity card and Library Card. • Long Roll of students is also downloaded from the SAMS portal. • Help desks for the guidance of students seeking admission.
<p>Finance and Accounts</p>	<ul style="list-style-type: none"> • The accounts of the college are linked with IFMS portal. • The salary bills of the Employees are submitted to the district treasury through the portal. • The Salary and arrears dues are directly credited to the accounts of the person concerned through IFMS Portal. • The pension of the employees is also processed through this portal.

	<ul style="list-style-type: none"> The payment from the RUSA fund is done through the PFMS Portal.
Administration	Employee database such as joining and transfer of the employees is also managed through HRMS Portal. The PAR submitted by the Employees and the assessment of the PAR by the Authority is made through the HRMS Portal.
Examination	Form fill up of the UG students is made online through Lokseba portal of Sambalpur University. Admit card of the examinees, internal and practical mark of the student are entered through the Lokseba portal of the University.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NA	NA	NA	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NA	NA	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NA	0	Nil	Nil	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
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<p>As far as the welfare scheme for teaching faculty is concerned, Leave benefits, medical and retirement benefits are available. The retirement benefits include pension to all superannuated teachers appointed before 2004 and NPS for those appointed after 2004. Gratuity and encashment of earned leave and maternity leave are also provided to the employees. Duty leave to attend and perform official work and study leave benefit for pursuing research work are also available. Staff quarters for some teaching staff.</p>	<p>Leave benefits, medical benefits and retirement benefits. The retirement benefits include pension to all superannuated teachers appointed before 2004 and NPS for those who appointed after 2004. Gratuity and encashment of earned leave, maternity leave. Advances for important festivals, all employees are included under Group insurance scheme. Staff quarters for some non-teaching staff.</p>	<p>The ST/SC students are awarded PMS (Post Matric Scholarship). Tuition fee waiver for girl students, Insurance coverage for all students and financial help through SSG are provided. Hostel facilities for boys as well as girl students are also available.</p>
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The A.G and Departmental audit of Department of Higher Education, Govt. of Odisha conduct the external financial audit from time-to-time for all the financial transactions and records of the College. As far as the internal audit is concerned, a team comprising of some members of the teaching staff undertake the audit relating to stock and store verification of each departments, college accounts, the accounts of Sports, NCC, NSS as well as the Hostels headed by the Accounts Bursar of the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	AG and HE departmental audit team.	Yes	Principal
Administrative	Yes	AG and HE departmental audit team.	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent- teacher meetings are conducted from time to time by different departments to get inputs for improving the teaching-learning environment. 2. The HODs and other staff members interact with the parents and communicate to them the academic progress, attendance and behavioral issues, if any, relating to their wards. 3. The feedback from the parents are taken into consideration and implemented as far as possible for the welfare and wellbeing of the students as well as the progress and development of the institution.

6.5.3 – Development programmes for support staff (at least three)

1. This institution has continuously encouraged its support staff to undergo training programmes for skill development, capacity building for efficient submission of treasury bills. Training on online updation of e-service book and online leave application. 2. Periodical interface sessions of the support staff with the Principal for planning and execution of different programmes of the institution are conducted.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Opened a Computer Lab with Broadband facility which became operational on 20.02.2019 as a step towards strengthening the IT infrastructure of the college.
- As a measure to introduce value-added and job-oriented courses, this institution opened an IGNOU study centre in its campus to facilitate the students for pursuing add-on/certificate/degree courses in addition to their regular courses.
- A Canteen has been opened inside the college campus to cater to the needs of the students and staff of the institution.
- This institution has been taking steps to intimate the Govt. at regular intervals about the teaching and non-teaching staff position in order to fill up the existing vacant posts.
- Opened PG course in Geology from the academic session 2018-19.
- The institution has been adding books (text and reference) regularly to the existing stock of the college library.
- This institution has been taking steps for improving the students' academic performance by conducting remedial classes/extra classes for the slow learners.
- Necessary steps are being taken for strengthening the IT infrastructure in the institution by creating IT enabled classrooms.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Plantation Drive	09/06/2019	09/06/2019	09/06/2019	98
2019	Guest Faculty Interview	19/06/2019	19/06/2019	20/06/2019	124
2019	Awareness Programme on On Drug Abuse	17/08/2019	17/08/2019	17/08/2019	203

	Prevention for college students				
2019	Start up Boot Camp Program	21/09/2019	21/09/2019	21/09/2019	105
2019	Alumni Meeting	11/07/2019	11/07/2019	11/07/2019	86
2019	Gender Sensitization Programme to girl students Self-Defence Training Programme to girl students	19/11/2019	19/11/2019	19/11/2019	217
2019	Carrer Counseling	13/12/2019	13/12/2019	13/12/2019	73

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Self-Defence Programme for Girl Students	19/11/2019	19/11/2019	207	Nil
International Wmen's Day Celebration	08/03/2020	08/03/2020	44	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The students are taught about the environment and awareness is created through Environmental Studies which is a part of the syllabus under the CBCS system. A green landscaping is made within the college campus to reduce air, soil and water populations which also help protected the surrounding eco-system. Secondly, a number of green initiatives have been taken up by the College Administration through the NSS for cleaning up of the college campus, plantation drives and maintenance of a garden inside the campus. We have a garbage disposal system with the help of Sundargarh Municipality. We are restricting the single used plastic inside the college campus. As a part of energy preservation, electricity consumption is greatly reduced by replacing tube lights and other energy consuming devices with LED bulbs in the college campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	2
Scribes for examination	Yes	1
Rest Rooms	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	3	3	01/06/2019	Nil	Competitive Examination, Valuation Center	Competitive Examination, Valuation Center, Competitive Examination, Valuation Center	600
2020	3	2	05/01/2021	Nil	Competitive Examination, Valuation Center	Competitive Examination, Valuation Center	600

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nil	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NA	Nil	Nil	Nil

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Several eco-friendly measures have been taken by the institutions. 1. Plantation of trees is taken of on the campus on a regular basis. 2. Regular maintenance of greenery inside the college campus. 3. Steps are taken to make the college campus polyethene free. 4. Waste disposal dustbins have been kept at different locations inside the college campus. 5. Burning of leaves and paper on the campus is strictly prohibited. 6. Solid waste management with the help of Sundargarh, Municipality.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Institutional Best practice-1 Title of the practice: Social service through NSS and YRC activities. Objectives of the practice: • To undertake philanthropic activities and inculcate the spirit of service to mankind. • To provide help in natural and man-made disasters by providing food, clothing and first-aid to disaster victims. • To abide by the motto of 'Service to Society'. • To contribute towards environmental awareness and maintenance of a green and eco-friendly campus through plantation and cleanliness drives. • To instill self-discipline and a sense of responsibility, dedication and commitment among the students. • Preparing the students to be caring citizens so that they have an opportunity to touch the lives of the needy and the helpless. The Context: The objective of an institution of Higher Education is not only the attainment of academic excellence but also the inculcation of moral, ethical and humanitarian values in the youth for a holistic development of human personality. We live in an increasingly violence-prone world where the degeneration of human values has become the order of the day and one witnesses an upward trend in crime rates, anti-social activities, corruption, dishonesty, indiscipline, intolerance, moral degradation, lack of compassion and fellow feeling in the society. In this context, the role of the NSS and YRC assumes crucial importance in educational institutions to enable the young students to imbibe the spirit of social service and develop into well rounded personalities in the larger interest of the society and the nation at large. The practice: Govt. College, Sundargarh has quite active and vibrant units of NSS and YRC. These units are engaged in several philanthropic activities. All these units are run under the leadership and supervision of very able and efficient officers of the teaching faculty. In the academic session 2019-20, the NSS volunteers undertook several activities as the following: • International Yoga day was observed on 21st June, 2019 to highlight the importance of yoga in daily life for physical and mental wellbeing. The event was attended by 46 students along with the NSS volunteers and staff members of the institution. • The NSS volunteers organised plantation drives on 9th June, 2019, 7th August, 2019 and 27th September, 2019 to create awareness among the students regarding the role and responsibility towards ecological sustainability by planting trees. • A one day Vanmahotsav was organised on 19th July, 2019 to inspire students to spread awareness about conservation and maintenance of greenery inside the campus. • A 'Vigilance Awareness Week' was observed from 31st October, 2019 by the NSS and NCC units of the College to generate awareness about the student ill effects of corruption. • A First-Aid training programme was organised by the YRC unit regarding how to prevent the life of the injured from getting worse. Evidence of success: The activities of the NSS and YRC units have been successfully conducted due to the active involvement of volunteers, students and staff members of the institution. The students have been participating in these activities with a great deal of enthusiasm. More girl students have enrolled themselves in these activities than earlier. There is more awareness among the students about the need and importance of social service and humanitarian acts like blood donation as well as healthy habits and practices such as cleanliness. Problems encountered and resources required: • Paucity of adequate funds for NSS and other activities. • Lack of dedicated and highly motivated volunteers to carry out the extension activities. • Many students hesitate to volunteer for blood donation due to misconceptions and fear.

Best Practice -2 Title of the Practice: Preservation of Cultural Heritage through 'Khuel Jatra'

Objectives: • To develop and promote the rich diversity and uniqueness of traditional culture and practices of Western Odisha. • To lay emphasis on the folk and tribal arts and generate awareness about the preservation and strengthening of the vanishing art forms. • To acquaint the students and the public with the rich tribal culture, music and dance forms that have remained obscure and on the verge of extinction. • To revive interest in the dying art forms, artefacts, cuisine, dress and music of Western Odisha and the tribal communities of Sundargarh district. • To bring forth the hidden talents and

skills that may lie unexplored among the students. The context: Culture and tradition are an integral part of any society. They provide a sense of identity to individuals and help define a particular group or community. Western Odisha is a tribal dominated region which is enriched with a distinct cultural identity with its unique songs, dance forms, language and festivals. This distinctiveness arises from the strong association of the tribal and folk communities that have co-existed for centuries. The tribal culture in the district of Sundargarh is replete with a plethora of folk dances and songs that are generally associated with a function or the worship of a deity. However, in the modern technological age, traditional practices and customs are losing their appeal among the masses. Hence, it is imperative that efforts should be made to connect the young generation with our culture and heritage.

The Practice: The 'Khuel Jatra' got underway in Government College, Sundargarh on 12th January 2019 to celebrate the 'National Youth Day'. It was an eventful road show in front of the college. The colourful event generated tremendous excitement and enthusiasm among the students as well as the general public. The event was inaugurated by the Collector and District Magistrate of Sundargarh in the presence of the Principal of the college Dr KK Das who has been instrumental in the conceptualization and execution of this event. The cultural fest got off to a rousing start with delightful and entertaining group dances that included Sambalpuri, Sadri and other tribal folk dances performed by the students apart from Sambalpuri and Sadri songs sung beautifully by some talented singers of the institution. Besides, the students displayed a variety of tribal art and artefacts as well as traditional cuisine. A group of painters displayed their artistic skills by drawing pictures and making portrait paintings on the spot. Different traditional herbal medicines used mainly by the rural folk were also displayed by the students. A highly popular dance form called 'Pala' as well as 'Kirtan' were performed by a group of students. Besides, traditional musical instruments popularly used in Western Odisha such as Dhol, Nisan, Jhanj and Muhuri that enjoy a special status in Sambalpuri music were displayed and also played for the entertainment of the audience. Dalkhai and Rasarkeli song and dance numbers were presented by a group of performers. The girl students drew some wonderfully crafted jhotis with intricate and colourful patterns on the floor. Sand art was also on display. Traditional bridal dress and bridal songs along with some wedding rites and rituals were presented by the students to provide a wholesome entertainment to the audience present on the occasion. Traditional tribal attire and weapons like bows, arrows and clubs were also displayed before the audience. On the whole, the Khuel Jatra was a spectacular success and drew a huge crowd to the event.

Evidence of Success: The 'Khuel Jatra' is a unique initiative undertaken by the College Administration and this event has generated a huge degree of excitement and enthusiasm among the students, the staff as well as the general public of Sundargarh. The College Administration has received appreciation and praise from various quarters for this novel idea. The young students in particular, have been exposed to many traditional customs, practices, art forms and artefacts, song and dance etc that are gradually dying out due to the advancement of modern civilization. The 'Khuel Jatra' has been an ideal platform to showcase the versatile talents of the students. The event has drawn a positive response from all stakeholders and the motto of the institution to provide holistic and inclusive education for all has been well served by this event.

Problems encountered and Resources Required:

- Lack of adequate resources to make the event bigger.
- Time constraints for the conduct of the programme.
- The lack of a tribal museum in the institution hampers the necessary arrangements.
- Lack of interest among many students in ancient and outdated traditions and practices.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness: Govt. College Sundargarh is a leading educational institution of Western Odisha. The institution owes its origin to 1958 when it saw the light of the day with a humble beginning as a Science College. It has traversed a long way since then and has grown into an institution of repute in Western Odisha which is focuses on imparting good quality education to the students, a majority of whom belong to tribal communities. All possible efforts are made to bring about a holistic development of the students by unearthing their hidden potential. The institution is guided by the ethos 'Enter here to learn, go forth to serve', which acts as a strong motivating factor for the students as well as the faculty to achieve this objective. Govt. College, Sundargarh aims at the intellectual, social, physical and emotional development of the students in conformity with its motto of holistic education for all.

Intellectual Development: The institution implements the curriculum designed by Sambalpur University through a well-planned teaching-learning process. The classroom teaching is delivered with the help of modern technology as far as possible. The use if Information Technology is encouraged for a better teaching-learning experience and outcome. Co-curricular activities are conducted to stimulate intellectual curiosity among the students and help them grow into well-rounded personalities.

Social Development: Social skills are nurtured through various activities organised by the institution. The students are exposed to a diverse range of social issues through the NSS and YRC programmes organised from time to time. These activities inculcate the spirit of service and co-operation among the students. Debates, discussions, essay writing, drawing and painting competitions etc. are also held to acquaint the students with many burning topics of the day such as Swatch Bharat, women's health, female feticide, education of the girl child, global warming, environmental degradation and preservation, adult literacy, road safety etc. The students are encouraged to take part in helping the neglected segments of the society such as orphans and old age people.

Physical Development: The institution promotes physical and sports activities among the students by organizing Annual Athletic Meet which enables them to develop physical fitness, self-confidence, team work, sportsman spirit and mental strength. The students regularly participate in inter-college competition in Athletics and other team games such as Cricket, Volleyball, Kabbadi etc. International Yoga Day is also celebrated every year to achieve a harmonious development of the body and mind.

Emotional Development: The emotional health of the students is given due attention at this institution. The proctorial system is in place to ensure the students' contact with the faculty at regular intervals. During these meetings, the students can discuss their academic and other personal problems with their Proctors in a free and frank manner. Appropriate counselling is provided by the Proctors to their students. Owing to this approach of holistic education, the students graduating from Govt. College, Sundargarh are properly equipped to face the challenges of life with confidence and develop into worthy citizens of the Nation.

Provide the weblink of the institution

<https://govtcollegesundargarh.ac.in/pdf/64b3a4831b692.pdf>

8.Future Plans of Actions for Next Academic Year

1. Career counselling of students for better employability. 2. Extension activities for holistic development of students. 3. To create awareness and initiate measures for environmental prevention on the campus. 4. To connect with

the Alumni and seek their co-operation in the developmental process of the institution. 5. Strengthening of the Green Campus initiatives. 6. To make provision for building compound wall for the entire campus. 7. To make provision for smart classrooms. 8. To improve the teaching-learning method.