

**DEPARTMENT OF CHEMISTRY  
GOVT. COLLEGE SUNDARGARH**

No ...../Date...11/2/2022

To,

All the Parents/Guardians of B.Sc and PG students


Subject: Scheduled of PTA meeting on **date 12/02/2022 at 4:00PM** on virtual mode

Sir/Madam,

It is for the information to all the parents/guardians of PG and B.Sc students that, the Department of Chemistry Govt. College Sundargarh is going to organize a PTA (Parent's Teacher Association) meeting on 12<sup>th</sup> February (Saturday) at 4:00 to 5:00 pm on virtual mode on Google platform. So, all the parents/guardians of the students in the concern classes are requested to make convenient to attend the meeting. The basis motto of the meeting is to interact with the parents and invite suggestions, which are essential to improvise the teaching and learning process. The details agenda of the meeting is attached herewith for your kind information.

- 1.Address by the HOD
- 2.Address by the Principal
- 3.Address by the Parents
- 4.Suggestions from the presents to improvise the system of teaching and learning process
- 5.Opinion of the Principal/HOD/teachers in response of parents suggestion
- 6.Vote of thanks

The link of the meeting <https://meet.google.com/uc-7ge-20th>

  
HOD 11/02/2022

Dept. of Chemistry

Memo No...../Date...11/02/2022

Copy forwarded to office of the principal Govt.College Sundargarh for information

# DEPARTMENT OF CHEMISTRY

GOVT. COLLEGE, SUNDARGARH

No. ~~XX~~ / Date... 11/2/2022

To,

All the Parents/ Guardians,  
PG-1<sup>ST</sup> & 3<sup>RD</sup> Semester students,

Sub- Schedule of PTA meeting on date 12/02/2022 at 4.00pm on virtual mode

Sir/ Madam,

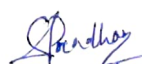
It is for the information to all the parents/guardians of PG 1<sup>ST</sup> & 3<sup>rd</sup> semester students that, the Department of Chemistry Govt. College Sundargarh is going to organize a PTA (Parents Teacher Association) meeting on 12<sup>th</sup> February (Saturday) at 4.00 to 5.00pm on virtual mode on Google platform. So, all the parents/guardians of the students in the concern class are requested to make convenient to attend the meeting. The basis motto of the meeting is to interact with the parents and invite suggestions, which are essential to improvise the teaching and learning process. The details agenda of the meeting is attached herewith for your kind information.

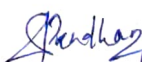
1. Address by the HOD
2. Address by the Principal
3. Address by the Parents
4. Suggestions from the parents to improvise the system of teaching and learning process
5. Opinions of the principal / HOD / teachers in response of parents suggestion
6. Vote of thanks

The link of the meeting : <https://meet.google.com/ucv-zagc-gnh>

Memo no. ~~XX~~ / Date... 11/02/2022

Copy forwarded to office of the principal Govt. College Sundargarh for information

  
HOD 11/02/2022  
Dept. Of Chemistry

  
HOD 11/02/2022  
Dept. Of Chemistry

# PTA MEETING

12/02/2022 4:00 PM

(ONLINE MODE)

## SUMMARY OF THE MEETING

As per the govt. notification (Management order) a PTA (Parents Teacher meeting) was organized by virtual mode for the student of B.Sc and M.Sc. During the meeting, discussion was made with the Parents. During the meeting all the faculties member of the department were present by online mode. The meeting was arranged between 4:00 to 5:00 PM on 12<sup>th</sup> Feb, 2022.

During the discussion many points were discussed and analyzed. Few points are summarized below

- i) Parents suggested to write/dictate the notes of all the chapter taught -
- ii) They suggested to revised the chapters after completion at the end.
- iii) They suggested to chapter wise test to be done after completion of each chapter.
- iv) It was also observed that few students are present in hostel but miss the class.
- v) It was also decided to ~~give~~ share the old question of previous year with the student.
- vi) Seminar for all student should be compulsory was also decided.

vii) few parents also requests to conduct G.K. and reasoning test to the student for their future.

viii) Some parent from govt. also requested to arrange wash room facility to the govt. student.

The meeting was conducted around 5:30 PM and with again we had concluded. The following members were present during the virtual mode of meeting.

*[Signature]*  
12/02/2022  
HOD  
Dept. of Chemistry

1. D. Malaya Naik *halya*
2. Anjuri Patel
3. Ranjita Patel
4. Sreerati Dash
5. Sasmita Priyadarshini Samal
6. Nilima Pradhan